

Third partner meeting in Copenhagen, 12 October 2019 (WP8)

Programme and Agenda, version1

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Time and place

Time: Friday, 11 Oct, 16:30 – 17:30 and a common dinner afterwards.

Saturday, 12 Oct, 9:00 – 13:00 with a common lunch afterwards, 13 - 14

Place: At Vartov, Farvergade 27 D, 3rd, DK-1463 Copenhagen K

NB: just 100 meter from the City Hall at the center of the city

See www.grundtvig.dk and <http://map.krak.dk/?index=yp&id=68124495&query=>



Entrance to Vartov



Statue of Grundtvig



City Hall tower seen from Vartov's courtyard

Vartov is an historic and beautiful building with Copenhagen City Hall as its closest neighbour.

Vartov is known to have had the famous Danish poet, priest and adult educator N.F.S. Grundtvig as pastor in 33 years from 1839 to 1872 at the Vartov church which is part of the building complex.

In 1947 the Danish Grundtvig Society took over Vartov. The building underwent an extensive restoration and was particularly adapted for their new purpose, which was a continuation of the Grundtvigian youth and educational work.

Today the Grundtvig library and the Grundtvig Academy as well as many educational and cultural umbrella associations have addresses here.

Practical information

Refunding of costs & needed documentation

The gross unit support is 575 euro for one foreign participant per organisation. This amount will be refunded (minus each partner's share of the host cost for coffee breaks and one lunch independently of how many nights and days the meeting are and the level of cost of hotels and meals.

The needed documentation for your participation is a signed attendance list from the start of the meeting as well as a copy of your travel ticket/boarding card to confirm your place of departure.

Hotel

For accommodation, we recommend City Hotel Nebo (<http://city-hotel-nebo.8hotels.info>). The hotel is only 2 minutes walk from the Main Railway Station, and 8 min walk from the City Hall and Vartov. But you may find better options at www.hotel.com or the like.

Travel information

You can get to the Main Railway Station (København H) by taking the train from Copenhagen Airport (Terminal 3). It departs every 10 minutes and it takes approx. 15 min. to get to the Main Railway Station. The walk from the Station to City Hotel Nebo is only 2 min.

But you can also take the metro that just have got a new city-ring, so you easy can come from the airport to places in the city centre. See <https://intl.m.dk/travel-information/>

Tickets for the train are available at the DSB ticket sales counter in Terminal 3 or at ticket machines. Please note that the ticket machines do not accept notes, only coins and cards such as VISA, etc.

For more info

– see <https://www.visitcopenhagen.com/copenhagen/taking-metro-copenhagen-airport>

Your luggage after possible check-out at the hotel

If you wish, you can bring your luggage to Vartov, Saturday morning and you can keep it here and get it after the meetings ends or after we return from the lunch.

Map of Copenhagen centre



Mobile numbers of the participants

Bente von Schindel, DFKS (DK)	(+45) 29 64 70 40
Hans Jørgen Vodsgaard, IF (DK)	(+45) 51 300 320
Kati Nurmi, KPK (FI)	(+358) 400 937 081
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Aims and key activities of this third meeting

The overall aim of the meeting is to plan the remaining part of the project, which include

- Report and evaluate the National pilot courses in Sept (WP6);
- Evaluate the European pilot course, 9 -11 Oct in Copenhagen (WP7)
- Complete the third meeting, 12 Oct (WP 8);
- Provide the Curricula report, English PDF-ed. to be published in November (WP 9)
- Conclude the national conferences/multiplier events also in November (WP 10) or later?
- Conclude the final dissemination, Dec – Jan 2020 (WP 11)
- Provide the needed project evaluation (WP 12)

We end the project ultimo Jan 2020, and I have 2 months after for the final reporting in the mobility+ tool, output portal and Epale, and hopefully we then get the final 15 pct of the grant latest 2 months after and we all can get the last payments.

Appendices:

Approved minutes from the 4th meeting, Tuesday, 3rd September 2019

Agenda of the meeting (version 1 – 30.09.2019)

Friday, 11 Oct, 16:30 – 17:30

1. Formalities

- a) Welcome and practical information
- b) Appoint a moderator and a reporter
- c) Approval of the agenda
- d) Sign Attendance List

2. Evaluation of WP 07: 3-day European pilot course, 9 – 11 Oct in Copenhagen. P2, DFKS

- a) Evaluation of the course, by all
- b) Clarify follow-up evaluation
- c) Clarify follow-up tasks, including contacts to participants etc.
- d) Schedule remaining tasks

Saturday, 12 October, 9:00 – 13:00

3. Evaluation of WP 06: Complete national pilot courses in Sept. P4, SKS

- a) Reporting the courses, by Kati, Aron and Bente
- b) Key messages from the course evaluations,
- c) Schedule possible remaining work

4. Planning of WP 09: The Curricula Report, English PDF-ed. To be published in Nov 2019

- a) Clarify the report frame, by Hans
- b) Clarify filling-in query with recommendations from course providers
- c) Schedule the task plan

5. Planning of WP 10: The three national conferences / multiplier events in Nov 2019 (-Jan 2020)

- a) Clarify frame for content, budget, etc., by Hans
- b) Present planned events, by all
- c) Schedule the task plan

6. Status of WP 12: Dissemination and website. P2, DFKS and P1, IF

- a) Status of dissemination ex website, by Bente and partners
- b) Status of website, by Hans
- c) Plan final dissemination: Who does what and when?

7. Status of WP 13: Progress evaluation. P4. SKS

- a) Status of work, by Kati
- b) Clarify work schedule. Who does what and when?

8. Status of WP 14: The financial management. P1, IF

- a) Status of financial reporting and payments, by Hans
- b) Schedule for remaining payments

9. Discuss possible Erasmus+ follow-up project

- a) Preliminary ideas for a bigger follow-up Erasmus+ project, Sept 2020 – Aug 2022 with focus on local pilot work, where we use the lessons learned

10. Next Skype meetings

- a) Need for Skype meetings before and after Christmas? If so what time?

11. Concluding evaluation rounds

- a) Oral evaluation round of this third meeting

12. A.O.B. (any other business)