



version 2, approved

Minutes from seventh SKYPE meeting, 9th of June 2020***Content***

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Aims and main items of this seventh SKYPE Meeting

The key issues are to:

- Re-schedule the remaining work after 1-year prolongment of project period.
- Evaluate the Curriculum Report, translations (WP 12)
- Clarify status of the planning of the multiplier events (WP 13)
- Clarify the current and next dissemination activities (WP 17)
- Clarify the current and next evaluation activities (WP 18)
- Clarify planning of last partner meeting in Lofoten (WP 14)
- Plan next Skype meetings

Participants

Bente von Schindel, MOF (DK), Trond Handberg, VM (NO), Justas Rimavičius, Ilona Asare, Culturelab (LV), OAM (LT) and Hans Jørgen Vodsgaard, IF (DK).

Appendices:

Approved minutes from the sixth partner meeting, 18 March 2019

See the agenda and minutes from the Skype meetings here: <https://sites.google.com/site/nord-pluscoop/2-work-packages/wp-00---skype-meetings>

Minutes

1. Formalities

Hans was appointed as moderator and reporter.
The agenda, v2 of 16.03.2020 was approved.

2. Since last time

2a) Possible news from the coordinator:

Hans mentioned the Nordplus Office had approved a 1-year prolongment of the project period to 31st July 2021, so we could postpone the project period as discussed.

2b) Possible news from partners: Travel costs for Ilona, etc.

Ilona has as the only partner booked a flight to the cancelled 4th meeting in Lofoten. SAS had confirmed they would refund the cancelled tickets, but they had not yet transferred the amount.

2c) Other issues.

We had a short round about the situation in these corona times.

Ilona had been quite isolated during her PHD study in Portugal, but now the restrictions had been ended, so she hoped for a final nice period in the country.

Trond told about the changed work conditions with more homework and virtual meetings.

Justas saw some good things in the quieter period of work.

Bente had not liked the isolation and restrictions and looked forward to the reopening of normal activities.

Hans had in many ways enjoyed the more quiet period, and he expected the forms of work would change after the corona crises with more flexible homework and virtual meetings and cooperation.

3. Financial management (WP 19)

3a) Status of payments

Hans mentioned that all partners had got all the activity costs refunding:

- WP 8: Salary for symposium compendium
- WP 9: Salary for curricula guidelines;
- WP10: Salary for test of national pilot courses;
- WP12: Salary for the curricula report.

These costs could not be covered by the prepaid 80 pct of the grant, so Interfolk had used some of its cash flow to complete these payments, which can be paid back to Interfolk, when we get the final 20 pct of the grant.

3b) Schedule the remaining payments

Thereafter the last payments in this project will only be the unit support for the meeting in Lofoten and the remaining 20 pct of the management support.

These payments can be completed, when the project report and account has been approved by the Nordplus Office and the final 20 pct of the grant is paid to Interfolk.

4. The multiplier events (WP 13)

4a) Status of planning, by all partners

The prolonged project period opens for a more flexible scheduling of the final multiplier events and dissemination. We had a round about the plans:

Ilona: Had the event 23 January in Riga at the seminar room of the Latvian National Centre for Culture. There were 65 people - mostly from municipal cultural centres, also from art schools, museums and NGOs from different regions of Latvia. The title was: CO-CREATION. New methods for the audience development. She has sent the programme; participant lists and a small evaluation report. Hereby Ilona had completed and reported her multiplier event.

Trond: Primo March he presented the project results at a meeting arranged by Vestvågøy music council that is an umbrella association of choirs, bands, and music groups in Vestvågøy. He had to cancel the presentation of the project results at a municipality council meeting 31st March and at a workshop with leaders in different part of the municipality organization and invited volunteers and associations. the 22nd April. Instead he expected to have the presentation in new municipality meetings in the autumn 2020. Likewise, he expected to present the project at the annual meeting for the Norwegian Culture Schools in the autumn.

Bente: Had first planned to have the event 1st April in Odense in combination with another Culture Event in her organisation, but it was cancelled due to the corona crisis. Then she had planned to have it at the annual culture conference in her organisation in August 2020, but this event has also just been cancelled Now she expect to have it in combination with the culture conference in the autumn 2020.

Justas: It has not been possible to plan events this spring due to the corona crisis, but he hoped it could be part of some of the major culture events at the Open-Air Museum this autumn.

4b) Schedule the tasks

Each partner will inform the partnership, when they have news to tell about their multiplier events. The status will also be presented and discussed at the next Skype meeting in the autumn 2020.

5. The Website (WP 16) and other dissemination activities. (WP 17)

5a) Status of website, by all

Hans mentioned he was behind schedule with the website, but he will complete the update latest 20th of June.

5b) Status of dissemination, by Bente

Bente did not know, if all had reported their dissemination during the 3rd period, July – Dec 2019. The reporter can tell that Justas and Hans have not reported yet.

Bente could also tell, she had not yet sent the template for reporting the 4th period, Jan – June 2020. She proposed to have a final 5th template for the remaining dissemination in the 1-year period from July 2020 to July 2021.

Hans asked, how we can handle the dissemination to other Nordic and Baltic countries; it means Sweden, Finland, Iceland, and Estonia. Decided that Bente send a news-mail to her Nordic contact list and Hans to his Estonian contact list.

5c) Clarify schedule. Who does what and when?

20 June: Hans has updated the website

15 June: Bente sends the template for reporting dissemination in final 4th period, Jan – July 2020

30 June: Partners send the filled-in dissemination report for 4th period.

Medio May 2021: Bente sends template for reporting dissemination in final 4th period, Jan – July 2020

Primo June 2021 (before the final fourth meeting in Lofoten): Partners send filled-in dissemination report of the final fifth period.

6. The Progress evaluation (WP 18)

6a) Status of work, by Ilona

Ilona mentioned there was nothing new to report. The process evaluation reporting was up to date.

6b) Clarify schedule. Who does what and when?

The evaluation of the multiplier events in the autumn 2020 and the final 4th meeting in Looten must be made later.

7. The final impact evaluation (WP 18)

7a) How to handle the impact evaluation

Ilona mentioned the impact evaluation should await the conclusion of the multiplier events. Hans proposed that we skipped a more usual impact evaluation using questionnaires and interviews of a varied group of stakeholders, and merely used an assessment query for the project team, so they as the main stakeholder could assess the outcome of the project in their surroundings.

7b) Clarify schedule. Who does what and when?

We decide at next Skype meeting in the autumn 2020, how we will handle the impact evaluation.

8. Clarify partner meetings

8a) Fourth meeting in Leknes, 8 – 10 June 2020? (WP 14)

The planned meeting in Leknes, 8 – 10 June 2020 had been cancelled due to the corona crisis. Decided to have the meeting instead in June 2021. Trond will after the Skype meeting propose some possible dates, we must choose between.

8b) Next Skype meetings?

Decided to have next Skype meeting, Tuesday 10th of November, 13 CET.

9. Concluding evaluation rounds

9a) Oral evaluation round of this Skype meeting

Trond: Good meeting. Glad to have the opportunity to talk with each other.

Ilona: It was good we could get the prolongment so we can have our final meeting next June in Leknes, but strange to have this extra year without much activity to complete. We need to find new ways to prolong the project activities.

Justas: The postponement was the best solution to secure our 4th meeting in Leknes, and it also gives us more time to provide the needed dissemination and multiplier events.

Bente: It was a pity we had to cancel the final meeting in Leknes, but good we got the prolongment, so we can have it later. Glad we have a Skype meeting in the autumn 2020, because it is important that we keep in contact during the whole project period.

Hans: Good to have the Skype to be in contact as a group. There were again some technical problems with the Skype connections. There can be a need to find other communication tools, such as Windows teams or Google Meet, or Zoom, etc, so we can try it for our next virtual meetings.

10. A.O.B. (any other business)

Nothing to mention.