

WP 8: Design of the Assessment Query, v4-final

Table of content

I. INTRODUCTION TO THE ASSESSMENT QUESTIONNAIRE.....	2
Part of an Nordplus development project	2
Objectives of the assessment tool	2
Guidelines for filling-in the questionnaire	3
II. BACKGROUND INFORMATION.....	4
Profile of your organisation	4
Your personal profile	6
III. CONTENT QUESTIONS	7
1. GOALS AND VALUES.....	7
1.1 Statutes of your organisation.....	7
1.2 Other key documents by your organisation.....	7
1.3 Activity programmes and PR-material from your organisation	8
1.4 The evaluation and monitoring procedures in your organisation	8
1.5 Open questions - Possible needs for adjustments of the values and attitudes.....	8
2. STRUCTURE (management, decision-making, forms of organisation)	9
2.1 Do the structures support local identity and social cohesion	9
2.2 Do the structures support social inclusion and diversity	9
2.3 Do the structures support democratic values and practices	10
2.4 Do the structures support environmental sustainability	10
2.5 Open questions - possible needs for adjustments of the structures	10
3. ACTIVITIES.....	11
3.1 Local identity and community spirit.....	11
3.2 Diversity of members / audience	11
3.3 Democratic influence of members / audience.....	12
3.4 Degree of environmentally sustainable activities	12
3.5 Open questions - possible needs for adjustments of the activities	12
4. NETWORKING AND COMMUNICATION WITH STAKEHOLDERS	13
4.1 Exchange with other civil society organisations	13
4.2 Exchange with the community.....	13
4.3 Exchange with local public authorities (municipality, government)	14
4.4 Communication channels.....	14
4.5 Open questions - possible needs for adjustments of networking and communication	14
IV. COMMENTS TO THE QUESTIONNAIRE	15
Possible comment to this questionnaire	15
Copy of your reply.....	15
GLOSSARY	16

I. Introduction to the assessment questionnaire

Part of an Nordplus development project

This questionnaire is part of the Nordplus Adult, entitled: “Develop online tools to assess the added community values of participatory culture (ADDED)”, August 2022 – July 2024.

The main aim of the project is to develop for the cultural associations in the Nordic - Baltic region an online tool to assess the added community values of their cultural activities. For further information about the project, please see the website of the project: <https://ifsnetwork.org/added/>

The main steps in the work programme are:

1. To provide a combined desk and field survey to clarify the state of arts of providing added community values in the cross-cultural civil society sector, and thereby disclose relevant focus points, topics and related indicators regarding 4 key areas of added values: Local identity & social cohesion; Social inclusion & diversity, active citizenship & democracy, and environmental sustainability.
2. To use the survey to develop an appropriate online Benchmarking Tool, which allows the cultural civil society associations to assess their degree of providing added community values.
3. To disseminate the results to the wider cross-cultural civil society communities and other key stakeholders in the Nordic - Baltic region in a sustainable manner.

This questionnaire is a test version, which you can help us to test in the autumn 2023, so the final version can be elaborated before the online version is designed and published in February 2024.

Objectives of the assessment tool

We are aware that the core values of the cultural associations are to provide possibilities for the members and audiences to experience and be engaged in arts, crafts, culture, and heritage activities, where they can be enlivened and enlightened in a free and joyful learning community with others.

Anyhow, the culture activities have beside these essential core values also the potential to generate “added community values”, like promoting:

- Local identity and social cohesion
- Social inclusion and diversity
- Active citizenship and democratic values
- Environmental sustainability and green values

This assessment tool can help the culture organisations to assess their degree of providing added community values and disclose areas of their work, where they can make improvements. The key areas, where we assess the degree of added community values, are:

1. The stated values (in the organisation’s key documents)
2. The structure (the leadership, decision-making, and forms of organising activities)
3. The activities (for members and audiences)
4. The networking and communication (with external stakeholders)

This approach, where you can assess the degree of added community values in key areas of your work, can help to give a more specific and manageable information of where actions for improvements may be needed.

Guidelines for filling-in the questionnaire

- The questionnaire has mainly closed questions, where you just tick one of the four degrees, you find most appropriate.
- We use for the closed questions a five-point scale: Very high degree /High degree / some degree / low degree / not at all. ¹
- There are at the end of the main sections also few open questions, where you can tell, if you see needs for changes, and if so: shortly propose points to change.
- If you have comments to the context and aim of the questionnaire or have proposals for improvements of the design, please use the final section to give such comments and proposals.
- Please read all the questions in each section before you start to answer. If there are questions you cannot answer, then proceed to the next question.
- Answering the questions takes about 30 minutes, depending on how much time you will use on reflections to add proposals for changes in the open questions. ²
- Your answers are treated anonymously, and your IP address will not be saved.

Thank you very much for participating in this test survey!

¹ The closed questions are answered by indicating a degree on a five-point Likert scale, where the series of 5 degrees of answer consists of: very high degree / high degree / some degree/ low degree / not at all.

The respondents' weightings (choice of degree) are transferred in the counting into a point scale ranging from 1.0 (100%) / 0.75 (75%) / 0.50 (50%) / 0.25 (25%) / 0.0 (0%). This type of conversion assumes that the five response categories are approximately continuous.

With this, weightings within sub-areas, main areas and all areas can be quantified and indicated with percentages or graphically.

² In this draft questionnaire the number of questions are in all:

- background questions, **like 6**
- 1 area (values) with 4 topics x 4 questions, **like 16**
- 3 areas (structure, activities, external cooperation) with 4 topics x 8 questions, **like 96**
- 5 sections, each with 3 open questions, **like 15**

Total 133 (and

In Ilona's proposal there are 3 focus points x 5 topics x 4 questions/indicators, **like 60** (plus background and maybe open questions). NB: Less than my proposal.

In Trond's proposal there are:

- 1 focus point (social inclusions and cohesion): 9 topics x 4-6 questions, **like approx. 45**
- 1 focus point (active citizenship and democratic values): 10 topics x 3-7 questions, **like approx. 45**
- 1 focus point (sustainability and green values): 10 topics x 3-4 questions, **like approx. 35**

Total 125 (plus background and maybe open questions) NB: More than in my proposal

In Staffan's proposal there are: 3 focus points x 5 topics x 5?(number of questions/indicators), **like 75** (plus possible background questions and open questions). NB: Less than my proposal.

The main reason, I have used more questions than Ilona and Staffan, is that I use 4 and not 3 focus points. I have added a 4th about local identity and social cohesion between different social groups (which not is the same as inclusion of marginalised groups). This addition I already recommended in my first proposal: "Initial desk research – outline of main topics", v2, 13.1.2023.

II. BACKGROUND INFORMATION

Profile of your organisation

1. In which country is your organisation established?
 - Use a drop-down country list
2. In which societal sector is your organisation based?
 - Civil Society/Non-Profit Sector
 - Public Sector
 - Market Economy Sector
3. Which type of civil society organisation do you represent?
 - Member-based association
 - Foundation
 - Self-owned institution
 - Public organisation
 - Informal citizen group
 - Others
4. In which societal area is your organisation mainly active?
 - Arts and craft
 - Heritage and history
 - Social, Health and Philanthropy
 - Environment and nature
 - Legal assistance and human rights
 - International solidarity and emergency aid
 - World views, philosophy, religion
 - Education and liberal adult education
 - Local community and housing
 - Other
5. Which form of cultural activity does your organisation provide?
(Multiple answers are possible).
 - Amateur Artistic activities
 - Volunteering to organise professional culture and art performances
 - Volunteering to promote Heritage and Remembrance services
 - Education in culture and arts
 - Services in the field of arts, culture, and heritage, like museums, libraries, etc.
 - Research and pilot work in culture and arts
 - Others
6. Which groups of audiences are your organisation mainly addressing?
(Multiple answers are possible).
 - Children
 - Youth
 - Adults
 - Seniors
 - Citizens in general
 - Vulnerable citizen groups and people with disabilities

- Socially marginalized groups and people varied linguistic/cultural backgrounds.
- Others

7. In which cultural activity does your organisation operate – as its main activity or as a part of its activities? (Multiple answers are possible)

- Theatre
- Dance
- Ballet
- Choir
- Rhythmic music
- Classical music
- Literature/Poetry/Storytelling
- Visual Arts /Sculpture/Installations
- Film/Media/Photography
- Graphic/Illustration/Design
- Handicraft and art wares
- Food culture and cooking
- Leisure hobbies
- Local history / archive / genealogy
- Architecture and culture landscapes
- Cultural Heritage, other
- Gaming / Life Role Play
- Circus
- Public/Street Arts
- Heritage and arts education
- Multidisciplinary
- Other

8. Which financial resources does your organisation have? (Multiple answers are possible)

- The organisation applies for public regional/local funding.
- The organisation applies for public national funding.
- The organisation applies for public European funding.
- The organisation gets private funding (donations, sponsoring by companies, foundations, etc.).
- The organisation generates own capital (sale activities, ticketing, trainings, other services, etc.).
- The organisation works mainly on voluntary basis.

9. What kind of spaces are available to your organisation? (Multiple answers are possible)

- The organisation has/rents a permanent own office.
- The organisation works in co-working spaces.
- The organisation employees work mainly from home.
- The organisation has/rents own event locations.
- The organisation can for free use public locations in the municipality for the events
- The organisation changes the event locations if needed.

10. Who is doing the main work in your organisation? (Multiple answers are possible)

- The organisation's paid employees.
- The organisation's elected board/trustees.
- We are volunteer based; volunteers are doing the big part of the work.

Your personal profile

11. In what capacity are you involved in the organisation's activities? (Multiple answers possible)

- Participant (as an amateur)
- Organiser of activities (as paid or voluntary staff)
- Teacher / group leader / instructor (as paid or voluntary staff)
- Leader / manager (as paid or voluntary staff)
- Chairperson / Board
- Other

12. Your gender

- Female
- Male
- Other

13. Your age

- Below 18
- 18 - 29
- 30 – 49
- 50 – 69
- 70 and above

14. Your education (highest level)

- Primary level education (primary school)
- Vocational education (Trade/technical/vocational training)
- Secondary level education (Gymnasium/high schools)
- Third level education (University degree, Master degree)
- Post-graduate education (Doctorate degree, post-diploma degree)
- Other

15. Your work status

- In education
- Part-time employment
- Full-time employment
- Self-employed
- Unemployed
- Retired
- Other

16. Where do you have your main occupation?

- Public Sector
- Market Economy Sector
- Civil Society/Non-Profit Sector
- Full-time student
- Out of work and study (but not retired)
- Retired (as pensioner)
- Other

III. CONTENT QUESTIONS

1. GOALS AND VALUES

Here you must assess to what degree the stated goals and values in your organisation promote “added community values” – by ticking the point of degree. The topics in relation to goals and values, we wish you to assess, are:

1. The statutes
2. The key documents, like annual report, next year’s action plan, policy papers, etc
3. The activity programmes and promotion materials
4. The evaluation and monitoring procedures

1.1 Statutes of your organisation							
	Here you must assess to which degree THE STATUTES promotes community values, like local identity, social inclusion, democratic values, and environmental sustainability.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure ³
a	Does the Statutes mention to promote local identity and connectedness to the district of the organisation.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
b	Does the Statutes mention to promote social inclusion of marginalised citizens or people with disabilities in the activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
c	Does the Statutes mention to base the activities on democratic values and practices.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
d	Does the Statutes mention to integrate Sustainable Development Goals and nature protection in the activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D

1.2 Other key documents by your organisation							
	Here you must assess to which degree KEY DOCUMENTS, LIKE ANNUAL REPORTS, ANNUAL ACTION PLAN, POLICY PAPERS, ETC. promotes main community values.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Do other key documents, like annual reports and action plan, policy papers, etc., mention the value of being connected to the history and cultural heritage of the local community.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
b	Do other key documents, like annual reports and action plan, policy papers, etc., mention aims as social inclusion of marginalised citizens or of people with disabilities in the activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
c	Do other key documents, like annual reports and action plan, policy papers, etc., mention to promote active citizenship and democratic values in the organisation.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
d	Do other key documents, like annual reports and action plans, policy papers, mention to integrate Sustainable Development Goals and nature protection in the activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D

³ Points to measure: **A:** Local identity, connectedness to the area, community spirit. **B:** Social inclusion, openness, and diversity. **C:** Active citizenship and democratic values. **D:** Environmental sustainability and green values.

This column on measures and the bottom row on the values of the answers are for internal use and should be omitted from the final public questionnaires. Which also needs to be translated into Danish.

1.3 Activity programmes and PR-material from your organisation							
	Here you must assess to which degree THE ACTIVITY PROGRAMS AND PUBLIC RELATION MATERIALS promotes main community values.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Do the activity programs and public relation materials mention values of local identity and connectedness to the community.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
b	Do the activity programs and public relation materials mention aims of social inclusion of marginalised citizens or people with disabilities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
c	Do the activity programs and public relation materials mention that the activities are based on active citizenship and democratic values.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
d	Do the activity programs and public relation materials mention aims about integrating Sustainable Development Goals in the activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D

1.4 The evaluation and monitoring procedures in your organisation							
No	Here you must assess to which degree the procedures of evaluation and monitoring also look at the added community values.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Does your organisation have evaluation procedures, where you reflect on whether your work strengthen local identity and the community spirit among the participants.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
b	Does your organisation have evaluation procedures, where you reflect on whether the activities have fulfilled aims of inclusion of social marginalised people or people with disabilities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
c	Does your organisation have evaluation procedures, where you reflect on whether your work has strengthen active citizenship and democratic values.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
d	Does your organisation have evaluation procedures, where you reflect on whether your work has promoted Sustainable Development Goals.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D

1.5 Open questions - possible needs for adjustments of the values and attitudes							
No	Here you can comment if you see possible needs for changes or adjustments of the stated goals and values in your organisation!	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
	Do you see a need for adjusting the stated goals and values in your organisation!	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Please explain shortly your assessment						
	If you see a need for adjustments of the values and attitudes, please outline shortly the most important points to adjust!						
	Please outline shortly, what key steps must be done to make the changes?						

2. STRUCTURE (management, decision-making, forms of organisation)

Here you must assess to what degree your organisation needs to adjust parts of the structures to improve the “added community values” – by ticking the point of degree.

The four key topics, we wish you to assess in relation to the structure of the organisation, are:

- A. Local identity and social cohesion
- B. Social inclusions and diversity
- C. Active citizenship and democratic values
- D. Environmental sustainability

2.1 Do the structures support local identity and social cohesion							
	Here you must assess to which degree THE STRUCTURE OF THE ORGANISATION promotes local identity and social cohesion.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Do representatives of the organisation sometimes common narratives and symbols about the uniqueness of their district.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
b	Does the leadership of the organisation have a balanced representation from the many varied local areas in the municipality.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
c	Does your organisation take part in public events that strengthen the cohesion and mutual recognition among people in the district.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
d	Are the activities organised in a way that not only promotes trust between the members but also mutual trust to other people in the district.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
e	Does your organisation prioritise to give a helping hand to solve possible societal challenges in the local communities?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A

2.2 Do the structures support social inclusion and diversity							
	Here you must assess to which degree THE STRUCTURE promotes social inclusion and diversity.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Are the leaders in the organisation (board members, managers, paid and voluntary staff, etc.) intergenerationally diverse?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
b	Are the leaders in the organisation balanced in terms of gender?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
c	Does the leaders in the organisation have an ethnically diverse profile corresponding to the ethnically profile of the local community.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
d	Are the locations accessible for people with visible and non-visible disabilities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
e	Do the organisation provide educational opportunities for all members to develop their competences to have positions of trust.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B

2.3 Do the structures support democratic values and practices							
	Here you must assess to which degree THE ORGANISATIONAL STRUCTURE promotes active citizenship and democratic values.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Is the legally structure of your organisation based on democratic principles, i.e. as a member-based association with a democratic elected board.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
b	Is the budgeting and management transparent and open for members to have free access to essential information and important decisions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
c	Do many members participate in the annual meetings or other similar events with elections of positions of trust and important decisions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
d	Are all the members/participants confident that it is safe to express their opinions and their voice will be heard.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
e	Does the organisation provide educational opportunities for all members about democratic association management and communication.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C

2.4 Do the structures support environmental sustainability							
	Here you must assess to which degree THE STRUCTURE promotes environmental sustainability.	Very high degree	Some degree	Some degree	Low degree	Not at all	Measure
a	Has your organisation started to implement the 3 R's concept (reduce-reuse-recycle) or other green strategies in the activities of the organisation.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D
b	Do your organisation use facilities and localities that has been energy renovated and have a low climate footprint.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D
c	The board and management and other organisers use often online meetings or blended events to reduce the climate footprint.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D
d	Our program planning includes green objectives about reducing the climate footprint of our activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D
e	Our program planning includes green objectives about protecting a sustainable and diverse flora and fauna in our district.						

2.5 Open questions - possible needs for adjustments of the structures							
	Here you can comment this part of the query regarding a possible need for changes or adjustments of the structure in your organisation!	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
	Do you see a need for adjusting the current structures in your organisation in relation to promote local identity, social inclusion, active citizenship, and / or sustainability and nature protection.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Please explain shortly your assessment						
	If you see a need for adjustments of the structures, please outline shortly the most important points to adjust!						
	Please outline shortly, what key steps must be done to make the changes?						

3. ACTIVITIES

Here you must assess to what degree your organisation needs to adjust parts of the activities to improve the “added community values” – by ticking the point of degree.

The topics in relation to the activities of the organisation, we wish you to assess, are:

- A. Local identity and social cohesion
- B. Social inclusions and diversity
- C. Active citizenship and democratic values
- D. Environmental sustainability

3.1 Local identity and community spirit							
	Here you must assess to which degree THE ACTIVITIES promotes local identity and community spirit.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Does your organisation’s activities help to strengthen the members’ local identity and connectedness to their local community.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
b	Our participants sometimes use our creative work to appreciate our local cultural heritage and historic environment.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
c	We foster a sense of shared local identity among different people and diverse communities via our creative activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
d	Our activities promote typically friendship and mutual trust between the members.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
e	In our activities we also prioritise to give a helping hand to solve possible societal challenges in the local communities?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A

3.2 Diversity of members / audience							
	Here you must assess to which degree THE ACTIVITIES promotes social inclusion and diversity.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Our activities are typically open and inclusive for vulnerable groups and people with varied linguistic/cultural backgrounds.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
b	Do the participants in the activities constitute a representative sample of the municipality's citizens in terms of social, economic, and educational background.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
c	Our activities take place in friendly social environment, where all our participants feel safe to express freely their priorities for the activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
d	We have developed our activities, so they also can be used by people with disabilities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
e	Do you have a pricing policy where people with fewer financial resources can participate for lower costs or have a price reduction of their membership fee.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B

3.3 Democratic influence of members / audience							
	Here you must assess to which degree THE ACTIVITIES promotes active citizenship and democratic values.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Does your organisation provide ways for audience / participants to give feedback on their experience with your organisation and its activities?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
b	Does your organisation support and empower individuals and groups to be active citizens and a voice vis-a-vis the decisionmakers.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
c	We have sometimes meetings with other cultural organisations in the municipality to exchange experiences and plan common cross-cultural activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
d	We have sometimes thematic meetings with other cultural associations in the municipality with the aim to coordinate our messages to the city council about important matters for the local cultural policy.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
e	We try to influence the local cultural policy, both via public debate and by dialogue with the municipal administration and the city council.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C

3.4 Degree of environmentally sustainable activities							
	Here you must assess to which degree THE ACTIVITIES promotes environmental sustainability.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	We give priority to use materials in the activities that has a low climate footprint or can be reused.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D
b	We try to avoid disposable services etc. and we sort the waste from our meetings and activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D
c	We include goals of protecting the local natural environment (ecosystems, plants, animals) in the planning of our cultural and creative work.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D
d	We include environmentally sustainable goals as part of the planning of our internal events and member activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D
e	Our organisation provides educational opportunities for all members on how to integrate the 3 R's strategy (reduce-reuse-recycle) or other green strategies in our activity planning.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D

3.5 Open questions - possible needs for adjustments of the activities							
	Here you can comment this part of the query regarding a possible need for changes or adjustments of the activities in your organisation.	Very high degree	Some degree	Some degree	Low degree	Not at all	Measure
	Do you see a need for adjusting the current activities in your organisation in relation to aims of local identity, social inclusion, active citizenship, and / or sustainability and nature protection.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Please explain shortly your assessment						
	If you see a need for adjustments of the activities, please outline shortly the most important points to adjust!						
	Please outline shortly, what key steps must be done to make the changes?						

4. NETWORKING AND COMMUNICATION WITH STAKEHOLDERS

Here you must assess to what degree your organisation needs to adjust parts of the networking and communication with stakeholders to improve the “added community values” – by ticking the point of degree.

The topics regarding networking and communication with stakeholders to be assessed are:

1. Exchange with other civil society organisations
2. Exchange with the community
3. Exchange with public authorities (municipality, government)
4. Communication channels

4.1 Exchange with other civil society organisations							
No	Here you must assess the degree of NETWORKING AND COMMUNICATION with other civil society organisations.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Does your organisation cooperate with NGOs from other areas, like social, legal assistance, world views, environment, international help, , etc. to provide common activities and events for all citizens.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
b	Is your cultural organisation open for cooperation with other citizen groups and NGOs to solve specific social or health challenges for vulnerable citizens in the communities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
c	Does your organisation sometimes cooperate with groups or organisations that are engaged in helping or supporting people with disabilities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
d	Does your organisation sometimes cooperate with one or more of the culture or citizen houses in the smaller cities in your district.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
e	Does your organisation sometimes cooperate with green organisations about common initiatives to reduce the climate footprint or to protect the local natural environment of fauna, flora, and landscapes.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D

4.2 Exchange with the community							
No	Here you must assess the degree of NETWORKING AND COMMUNICATION with the wider community.	Very High degree	High degree	Some degree	Low degree	Not at all	Measure
a	Do your activities sometimes raise a public awareness and debate that create more civic engagement in the local community?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
b	Does your organisation in promotion of the activities reach out to citizens in the many smaller cities and districts in the municipality.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
c	Does your organisation cooperate with evening schools, or with other adult education associations in the municipality.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
d	Does your organisation often cooperate with other public cultural actors in the municipality, like the library, the tourist information, the music school, the museums, etc.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
e	Does your organisation often cooperate with other private actors in the municipality, like private companies, the retail trade association, the local employer organisations, and trade unions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C

4.3 Exchange with local public authorities (municipality, government)							
No	Here you must assess the degree of NETWORKING AND COMMUNICATION with the city council and the municipal administration.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Has your organisation been in dialogue with the local authorities about promoting the local identity and sense of pride of and connectedness to the area.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
b	Has your organisation been in dialogue with the culture department or culture institutions about promoting the history and cultural heritage of the area.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A
c	Has your organisation been in dialogue with the municipality on how to make the cultural services more inclusive for vulnerable social groups.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
d	Does your organisation cooperate with the culture department on introducing culture services to citizens and families, who have moved to the municipality.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
e	Does your organisation cooperate with private actors in the municipality on how to improve the environmental sustainability of the culture activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	D

4.4 Communication channels							
No	Here you must assess the communication channels your organisation uses in the NETWORKING AND COMMUNICATION with local stakeholders.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
a	Does your organization collaborate with other associations and civic groups to convey your cultural offerings to the wider public in the municipality?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	B
b	Does your organisation cooperate with other public cultural and educational institutions to reach out to vulnerable and marginalized social groups.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
c	Has the culture department helped your organisation to disseminate your materials and activity programmes by using their public information channels.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	C
d	Does your organisation cooperate with other public cultural and educational institutions to promote green values and practices.						D
e	Does your organisation cooperate with private actors, like private companies, retail trade associations, local employer organisations, and trade unions to promote local nature protection.						D

4.5 Open questions - possible needs for adjustments of networking and communication							
No	Here you can comment this part of the query regarding a possible need for changes or adjustments of the networking and communication.	Very high degree	High degree	Some degree	Low degree	Not at all	Measure
	Do you see a need for adjusting your organisation's networking and communication with stakeholders!	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
	Please explain shortly your assessment						
	If you see a need for adjustments of the networking and communication, please outline shortly the most important points to adjust!						
	Please outline shortly, what key steps must be done to make the changes?						

IV. COMMENTS TO THE QUESTIONNAIRE

Possible comment to this questionnaire					
	Here you here are welcome to comment or suggest improvements of this questionnaire!				Meu sure
	Your general comments to the questionnaire, are welcome here.				
	Your more specific proposals for improvements of the questionnaire, are welcome here.				
	Time used	Less than 30 min	Between 30 – 60 min	More than 60 min	Meu sure
	Finally, how long time did you use on answering the questionnaire	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

Copy of your reply					
	If you want Google Form to automatically send you a copy of your answer, this is only possible if you enter an email address to which the system can send it.				Meu sure
	Do you want to receive a PDF-print of your filled-in query?	<input type="radio"/> Ja <input type="radio"/> Nej			
	If yes, please enter your e-mail address!				

**Thank you very much
for answering the questionnaire**

--

GLOSSARY

People with fewer opportunities/resources: People with fewer opportunities means people who, for economic, social, cultural, geographical or health reasons, a migrant background, or for reasons such as disability and educational difficulties or for any other reasons, including those that can give rise to discrimination under article 21 of the Charter of Fundamental rights of the European Union, face obstacles that prevent them from having effective access to opportunities under the programme.⁴

Marginalised groups: groups that are on the edge/margin of society; often excluded from mainstream/public cultural activities due to an “acute and persistent disadvantage rooted in underlying social inequalities”⁵ along socioeconomic characteristics such as income, educational background, gender, physical and cognitive abilities, ethnicity, culture, religion etc.

Different/various social groups: groups which have different social backgrounds/resources/experiences can mean different economic, religious, ethnic, gender, cultural, educational, and other backgrounds/resources/experiences – and often with limited interaction to other social groups.

Social inclusion: the process of including more people in participation, particularly people who are disadvantaged/have fewer opportunities, through enhancing opportunities, giving access to resources, a voice to be heard and respect their rights.

Social cohesion: “the degree to which members of a society are willing to co-operate with each other to improve the quality of life and wellbeing for all”⁶. It also means mutual recognition between different social groups and mutual trust between the citizens.

Active citizenship: commitment to activities that uphold and promote democratic values, attitudes and cohesion between people. It also means involvement in communities and democracy at all levels, both locally, nationally and globally, just as it means commitment to the common good and the well-being of the society.

Critical social issues: important societal issues that affect people and which society often seeks to solve or change. These are areas such as poverty, relations between ethnic/cultural groups, climate change, gender issues, mental health, etc.

Social Sustainability: “Development that meets the needs of the present without compromising the ability of future generations to meet their own needs.”⁷ “Social sustainability is a process that aims to create sustainable successful places that promote wellbeing, by understanding what people need from the places they live and work.”⁸

⁴ European Commission - Erasmus+. Glossary of terms - Common terms.

<https://erasmus-plus.ec.europa.eu/programme-guide/part-d/glossary-common-terms>

⁵ Cf. UNESCO.2010. The EFA Global Monitoring Report 2010: Reaching the Marginalized. <https://unesdoc.unesco.org/ark:/48223/pf0000186606>

⁶ Cf. The Arts Council. Glossary: Making Great Art Work.

https://www.artscouncil.ie/uploadedFiles/wwwartscouncilie/Content/Arts_in_Ireland/Strategic_Development/Making-Great-Art-Work-glossary.pdf

⁷ Cf. UNESCO. 1987. Report of the World Commission on Environment and Development: Our Common Future

<https://unesdoc.unesco.org/ark:/48223/pf0000139369>

⁸ Saffron Woodcraft. 2015. Understanding and measuring social sustainability.